

APPROVED Minutes of the Full Parish Council Meeting held at 7pm on Wednesday 22nd September 2021

<p>Present: Cllr Deborah Harwood (Chairman) (DH); Cllr Tony Marshall (Vice Chairman) (TM); Cllr Rebecca Trowell (RT); Cllr Peter Williams (PW), Cllr Barry Shrimpton (BS)</p> <p>4 members of the public also attended.</p>	
<p>Agenda Item 1 - Apologies for Absence – RM, GZ, JM, JH</p>	
<p>Agenda Item 2 – Declaration of Interests/ Declaration of Interests/ Dispensation Requests</p> <p>To receive Declarations of Interest in respect of matters contained in this Agenda, in accordance with the provisions of the Localism Act 2011 in respect of Members and in accordance with the provisions of the Local Government Act 1972 in respect of Officers.</p> <p>To consider any Dispensation Requests received by the Clerk not previously considered.</p> <p>Regular declarations – Members Interests:</p> <p>There were no declarations of interest or dispensation requests.</p>	
<p>Agenda Item 3 - Minutes of the last Parish Council Meeting – to approve as a correct record the Minutes of the Parish Council Meeting held on 21st July 2021. The vote was proposed and seconded, the vote was unanimous. It was Resolved that the minutes were agreed and signed by DH</p>	
<p>Agenda Item 4 – Chairman’s Introduction</p> <p>DH asked HP to investigate why planning applications are taking so long to be validated and approved or declined. This also applies to pre planning applications. HP agreed to raise this issue with the SDNP.</p>	
<p>Agenda Item 5 – County Councilor Report – Mr Jeremy Hunt, Chichester North Division, WSCC</p> <p>No Report Submitted.</p>	
<p>Agenda Item 6 – Mr Henry Potter, Goodwood Ward</p> <p>August was a quiet month in the Council with few meetings taking place when many are on holidays. However, the Planning Team have continued to research the review of the Local Plan and the end result is clearly outlined in the update from Susan Taylor, the Cabinet Member for Planning. In it, she clearly states what we have all known for years, that without drastic improvements to the A27 around Chichester, hopelessly overdue improvements to the service provided by Southern Water, and a shakeup of the provision of medical services, Chichester District (outside of the National Park) CANNOT provide the number of houses demanded by Central Government. There is NO more capacity for sewage treatment at any of the SW treatment works and the recent expansion of Easthampnett WWTW is nearing its capacity. Through the research of the Local Plan, Officers have gathered enough evidence to present to the Planning Inspectorate (who approve Local Plans) that 635 dwellings per annum is UNACHIEVABLE and the existing target set in the 2015 approved LP is more likely. Only last Wednesday the Planning Committee voted to defer any decision on two applications, one in Birdham and the other in North Mundham because no positive plan from SW for future capacities, and no plans from National Highways (no longer Highways England) to deal with the congestion surrounding the A27. The effluent from the North Mundham Site would go to the Pagham WWTW which is at capacity with yet more development in Arun District between Rose Green and Pagham planned. The situation is very grave!</p> <p>The recent incursions of Gypsies onto land at East Broyle and then at New Park Road Public Green Spaces has prompted the Council to consider introducing barriers to keep these people out and at the same time the Government are to introduce new laws to try and make unlawful occupation a criminal action. This could result in seizures of vehicles and equipment used in these “criminal activities” but frankly, I can’t see this happening. We shall see!</p> <p>The sale of the old Portfield Football ground is reaching final stages of sale with the opportunity to build 75-100 new homes, now that Aldi fronted up with the funding to construct the new roundabout in Westhampnett Road, the bids are appreciably higher than three years ago. There is as yet no indication of which route the wastewater from these homes will be directed but the wastewater from this new</p>	

development will be expected to be absorbed at Easthampnett but as I mentioned earlier, this WWTW is nearing capacity already.	
Agenda Item 7 – Public Open Forum No questions raised.	
Agenda Item 8 - Council Matters Policies – A change to Financial Regulation 11.1(b) was discussed, it was agreed to change the wording to – any contract or purchase requires three quotes, unless agreed otherwise, proposed by BS and seconded by RT. Changes to the Health & Safety policy Item 4.2 and 3.4 relating to risk assessment checks of the clerks office were also discussed and it was agreed to remove 3.4 and amend 4.2 to read – It is the responsibility of the clerk to report any H&S concerns, this was proposed by PW and seconded by RT.	
Agenda Item 9 - Village Matters Charlton Heritage Board – The location of the boards was discussed. It was suggested that the one in Charlton could be positioned opposite The Fox. DH suggested moving the notice board and placing the heritage board in its place and the one in Singleton, where the BT telephone box is positioned. It was agreed that more research needed to take place as to the ownership of the land and the procedures for removing the BT telephone box in Singleton and the potential of mounting the defibrillator on the wall of the Village Hall. There was also a discussion on the size/height of the boards, again, more information is required. DH proposed a vote on the style of the board in Charlton, there was no support for this vote and it was agreed more information was needed. TM agreed to obtain more information on the size/height and also obtain revised quotes. The Clerk will research ownership of the land and the procedure for removal of the telephone box and cost of a cabinet for the defibrillator. DH asked about the plans for funding this project. TM reported that until costs were agreed, funding could not be firmed up. DH commented that any donation from the Parish Council would be small as any surplus funds are already allocated to other projects. There would need to be a discussion and a vote on this once the cost of this project is confirmed. Village Maintenance – There was a discussion on the logistics of the Village Tidy up to be held on Saturday 2 nd October, GG agreed to research obtaining rubbish bags and the removal of the rubbish. Various tasks were discussed and agreed. BS raised several points raised at the first Maintenance Working Group Meeting. Playground repairs raised in the annual playground inspection were discussed. BS agreed to obtain prices for the moderate repairs identified. With regard to other maintenance work on the playground, the maintenance volunteers would be carrying out work on various projects and the playground would be put on the scheduled. It was agreed that safety checks of the playground would be carried out Bi-Monthly. It was agreed that the security post at the entrance to the playground would have the current key padlock replaced with a coded padlock. The code would need to be given to Keith Goacher. River clearance was discussed and it was agreed to re-issue an amended letter to Riparian owners of the River Lavant. The pond clearance will be postponed until next year as it has not dried up. Communicating with Volunteers – PW will take ownership of the Mail Chimp account. Grass cutting contract – BS & DH to review contract details and send out requests for quotes. There will be a separate contract for the hedges and verges around three sides of the Glebe Field. Church Path/SID/Gateways – Chichester Volunteers have been diverted to other work for CDC. DH suggested that Darren would install the SID posts free of charge, it was agreed that the Clerk would contact highways to find out the process for local contractors to carry out works. Church Path – it was agreed to obtain quotes to carry out the work of re-instating the path before the winter. Village Pump – It was agreed that this will be re-instated and painted during the Village Clear Up. There was a discussion on the allocation of grant money, it was agreed to have a separate meeting to address the handling of money received from donations and grants to ring fence it for the various projects.	
Agenda Item 10 – Finance	

Balance in Current Account (21/09/21) - £19,066.43 (This includes the second instalment of the precept £9,581.00). Balance in Savings Account (12/07/21) – £7,502.58 Payment for Consideration – Zurich Insurance £532.44 – Agreed.	
Agenda Item 11 – Planning Reports have been circulated, posted on the notice boards and website.	
Meeting Closed – 21.00	
Confirmed that these minutes are a true and accurate record of the meeting Signed: DEBORAH HARWOOD Name & Position: CHAIRMAN Date: 17.11.21	